



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



Bids and Awards Committee

RFQ No. 2022-33-RFQG
Date: Nov. 17, 2022

REQUEST FOR QUOTATION

The Department of Education, Division of Quezon, through its Bids and Awards Committee (BAC), will undertake a **Negotiated-SMALL VALUE PROCUREMENT** for the "Supply and Delivery of Science and Math Equipment (SME) for JHS (Grades 7-10) Learners for SY 2022-2023" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184

- Name of Project** : Supply and Delivery of Science and Mathematics Equipment (SME) for JHS (Grades 7-10) Learners for SY 2022-2023
- Approved Budget for the Contract** : Sixty One Thousand Six Hundred Twenty Seven Pesos & 00/100 (PhP61,627.00)
- Specifications** : See attached Annex "B" for the Technical Specifications
- Location** : Talipan, Pagbilao, Quezon
- Delivery Term** : Within thirty (30) calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's permit, Income/Business Tax Return (for ABCs above PhP500k), Philgeps Registration and Omnibus Sworn Statement, upon submission of quotation. PhilGEPS Platinum Membership may be submitted in lieu of the Mayor's/Business Permit.

Award of contract shall be made to the lowest quotation on a per lot basis, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

DEPEDQUEZON-TM-SDS-04-025-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



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Submission of quotation and eligibility documents is on or before 10:00 a.m. of November 21, 2022 at DepED, Division of Quezon, Talipan, Pagbilao, Quezon. Please submit your quotation in a sealed envelope addressed to:

Mr. Gregorio A. Co. Jr.
BAC Chairman
Bids and Awards Committee
DepEd, Division of Quezon
Talipan, Pagbilao, Quezon

You may also download the quotation form at www.depedquezon.com.ph.

*

For inquiries, you may contact us at tel. no. 042-784-0366 and look for Hilariona E. Coronado.

Very truly yours,


GREGORIO A. CO, JR.
BAC Chairman





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CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION

Class "A" Documents

1. Legal Documents

- Philgeps Registration
- Mayor's/Business Permit
- DTI or SEC Registration
- BIR Certificate of Registration
- Income/Business Tax Return (for ABCs above 500k)

2. Technical Documents

- Notarized Omnibus Sworn Statement
- Authority of the Signatory

Class "B" Documents

- JVA or the Duly Notarized Statement in accordance with Section 23.1(b) of the 2016 Revised IRR, if applicable

Notes:

- 1. All documents must be prepared in two (2) sets of copies, one (1) original copy and one (1) photocopy*
- 2. The proposal shall be accompanied by the aforementioned documents, otherwise, non-submission of which shall result to disqualification of proposal.*

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Annex "C"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
DepED, Division of Quezon
Talipan, Pagbilao, Quezon

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s, as follows:

Project Description	Item No.	Item Description	Unit	Quantity	Unit Cost	Total Cost
Supply and Delivery of Science and Math Equipment (SME) for JHS (Grades 7-10) Learners for SY 2022-2023	1	Science and Math Equipment (SME) Learning Tools and Equipment for JHS (Grades 7-10)	package	1		
GRAND TOTAL						

TOTAL AMOUNT IN WORDS

Signature Over Printed Name of Bidder

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Annex "D"

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification".

Project Description	Item No.	Item Description	Statement of Compliance
Supply and Delivery of Science and Math Equipment (SME) for JHS (Grades 7-10) Learners for SY 2022-2023	1	Science and Math Equipment (SME) Learning Tools and Equipment for JHS (Grades 7-10) (see Annex "A" and "B" for SME LTE package and specifications)	

I hereby certify to comply with all the above technical specifications.

Name of Bidder

Signature Over Printed Name of Representative

Date

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DepEd BLR Building, Ecotech Compound, Ecotech Road, Sudlon,
Lahug, Cebu City, Cebu 6000
(032) 230-7939; 230-7948 (PLDT); (032) 414-5890 (Globe)
blr.ceb@deped.gov.ph

ANNEX "A" - LIST OF ELIGIBLE SCIENCE AND MATHEMATICS EQUIPMENT (SME) LTES TO BE PROCURED
(FY 2022)

Procurement of Science and Mathematics Equipment Packages to Public Junior High
Schools (Grades 7 to 10) DOWNLOADING

Item Number	ITEM PARTICULARS	DOMAIN	QUANTITY	UNIT
1	Meterstick, plastic	Mathematics	20	pcs
2	Protractor (for student)	Mathematics	40	pcs
3	Ruler, Plastic, 12 inches or 30 cm	Mathematics	40	pcs
4	Tape Measure, 1.5 meters	Mathematics	20	pcs
5	Flask, Volumetric, borosilicate 250 mL	Matter	5	pc
6	Graduated Cylinder, borosilicate, 10 mL	Matter	5	pc
7	Graduated Cylinder, borosilicate, 100 mL	Matter	5	pc
8	pH Meter, hand-held	Matter	5	pc
9	Thermometer, Laboratory type, Alcohol, -20°C to 110°C	Matter	5	pc
10	Universal pH Paper, pH 0-14, 100 strips/pack	Matter	1	pack
11	Beaker, borosilicate, 1000 mL	Living Things and Their Environment	5	pcs
12	Dish, Petri	Living Things and Their Environment	5	pcs
13	Beaker, borosilicate, 250 mL	Matter	5	pc
14	Beaker, borosilicate, 500 mL	Matter	5	pc
15	Burner, Alcohol, glass, 150 ml. Capacity	Matter	5	pc
16	Mortar and Pestle, porcelain, 150 mL	Matter	5	pc
17	Rubber Stopper # 6 for Erlenmeyer Flask (narrow-mouth) 250 mL, 1 hole	Matter	5	pc
18	Test tube brush	Matter	5	pc
19	Test Tube, borosilicate, Ø 16 mm x 150 mm long	Matter	50	pc
20	Vial, screw-neck, 50 mL. (with screw-type plastic cap)	Matter	25	pc
21	Watch Glass, Ø 90 mm	Matter	5	pc
22	Lens Paper, 50's/pack	Living Things and Their Environment	5	packs
23	Filter Paper, crepe, 580mm x 580 mm sheet, Grade 0905	Matter	10	sheet
24	Nichrome wire, 0.4, 100 ft (1 spool per package = 1.1 oz minimum with spool)	Matter	1	spool
25	Triangular File, fine, 6-inch long, with plastic handle	Matter	5	pc
26	Globe, Terrestrial	Earth & Space	5	unit
27	Musical Instrument (Miniature Guitar)	Force, Motion and Energy	5	pc
28	Set of Tools	Force, Motion and Energy		
	Set of Tools: Ball Peen Hammer, handle length is 11-inch, 350g approx. weight, 1 pc/set	Force, Motion and Energy		
	Set of Tools: Long Nose Pliers, 6-inch, 1 pair/set	Force, Motion and Energy		
	Set of Tools: Mechanical Wire Cutter and Pliers, 6.5-inch, 1 pair/set	Force, Motion and Energy		



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Item Number	ITEM PARTICULARS	DOMAIN	QUANTITY	UNIT
	Set of Tools: Precision Screwdrivers Set, 6 pcs/set, with plastic casing, 1 set/set	Force, Motion and Energy	1	set
	Set of Tools: Screwdriver, flat, 6-inch, 1 pc/set	Force, Motion and Energy		
	Set of Tools: Screwdriver, phillips, 6-inch, 1 pc/set	Force, Motion and Energy		
	Set of Tools: Soldering Iron, 60 watts, 1 pc/set	Force, Motion and Energy		
	Set of Tools: Soldering Lead, Ø1mm, Grade 60/40, Wt.: 1 lb/spool, 1 spool/set	Force, Motion and Energy		
	Set of Tools: Soldering Paste, 50 grams/can, 1 can/set	Force, Motion and Energy		
	Set of Tools: Tweezers, stainless steel, with curved tips, 6.5-inch long, 1 pair/set	Force, Motion and Energy		
29	Glass Cover Slips, 100's/box	Living Things and Their Environment	10	boxes
30	Glass Slides, 72's/box	Living Things and Their Environment	10	boxes
31	Compass, Magnetic	Earth & Space	5	pc
32	Pipette, Beral, 1 mL	Living Things and Their Environment	50	pcs
33	Gloves, Hand, super nitrile	Matter	5	pair
34	Flashlight with incandescent bulb	Earth & Space	1	pc
35	Lamp, Desk, Heavy Base	Earth & Space	5	unit
36	Calculator, Scientific	Mathematics	40	pcs
37	Stopwatch, digital	Mathematics	5	pcs